DBID: 389628 and Audit Id: 211695 Audit Type: Full Audit Audit Date: 16/06/2021



Auditee :	SHENGZHOU JINYI HOUSEHOLD ARTICLES CO.,LTD
Audit Date From :	16/06/2021
Audit Date To :	16/06/2021
Expiry Date of the Audit :	Please refer to the producer profile in the amfori BSCI platform
Auditing Company:	SGS
Auditor's Name(s) :	Nita Xiong(Lead)
Auditing Branch (if applicable):	SGS CHINA



This is an extract of the on line Audit Report. The complete report is available in the amfori BSCI Platform.

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#### **Rating Definitions** A combination of ratings per Rating Consequence Performance Area where: . Minimum 7 Performance Areas rated A The auditee has the level of maturity . No Performance Areas rated C. D or E. to maintain its These are three examples: improvement process A A A A A A A A A A A A without the need for a **Very Good** AAAAAAAABBB follow-up audit. AAAAAABBBBBB . Maximum 3 Performance Areas rated C The auditee has the level of maturity . No Performance Areas rated D or E to maintain its B These are three examples: improvement process A A A A A B B B B B B B without the need for a Good follow-up audit, A B B B B B B C B B B B B B B B C C C The auditee needs . Maximum 2 Performance Areas rated D follow up to support its · No Performance Areas rated E progress. Following the These are three examples: C completion of the audit, A ACCCC the auditee develops Acceptable a Remediation Plan ABB BCC В within 60 days. C C C C C C C C C C D D . Maximum 6 Performance Areas rated E The auditee needs follow up to support its These are three examples: D progress. Following the AAAAAA completion of the audit, BBBC Insufficient the auditee develops a Remediation Plan DDDDDDDEEEE within 60 days. amfori BSCI . Minimum 7 Performance Areas rated E Participants shall These are three examples closely oversee the E auditee's progress as the producer may Unacceptable represent a higher risk than other business partners. A Zero Tolerance issue was identified [see Immediate actions are required. The amfori amfori BSCI System Manual Part V - Annex 5: amfori BSCI Zero Tolerance Protocol) **BSCI Zero Tolerance** Zero Tolerance Protocol is to be followed.



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# **Main Auditee Information**



Name of producer :	SHENGZHOU JINYI HOUSEHOLD ARTICLES CO.,LTD										
DBID number :	389628										
Audit ID :	211695										
Address :	CHONGREN INDUSTRIAL ZONE, SHENGZHOU CITY, Shaoxing										
Province :	Zhejiang Country : China										
Management Representative :	Jianke Jin										
Contact person:	Jianke Jin	Sector :	Non-Food								
Industry Type :	Others	Product group :	Others								
Product Type :	carpet										



DBID : 389628 and Audit Id : 211695 Audit Date : 16/06/2021

Audit Type : Full Audit

Audit Environment :



Small Producer

Audit Details		(	
Audit Range :	⊠ Full Audit	☐ Follow-up Audit	
Audit Scope :	⊠ Main Auditee	☐ Main Auditee & Farms	

Agricultural

Audit Anno	ouncement :				⊠ Ful	ly-Announc	ed 🗌 Fu	Semi-Announced				
Random Unannounced Check (RUC) :												
Audit extent (if applicable) :												
Audit interferences or contingencies (if applicable) : none												
Overall rating : C												
Need of follow-up:						Yes If YES, by : 16/06/2022						
Rating p	er Perfoi	mance A	rea (PA)									
PA 1	PA 2	PA 3	PA 4	PA 5	PA 6	PA 7	PA 8	PA 9	PA 10	PA 11	PA 12	PA 13
D	Δ	Δ	Δ	R	n	Δ	Δ	Δ	Δ	Δ	Δ	Δ

# **Executive summary of audit report**

SHENGZHOU JINYI HOUSEHOLD ARTICLES CO.,LTD was located at CHONGREN INDUSTRIAL ZONE, SHENGZHOU CITY, SHAOXING, ZHEJIANG. And it was established on Mar 12, 2019 based on business license, the license No. was 91330683MA2BH61X6B, and totally 18 employees were available during the audit, the main products was carpet, the processes onsite were weaving, compositing, cutting, sewing and packing. Factory rented part of one 1-story (partial 2-storey) building as business site, the audited factory was independent from other factories in the factory boundary, they never share employees.

The management showed cooperation. Most interviewees reported that they were satisfied with management and working condition.

The workers were paid by hourly rate, at least RMB14.37 per hour, which was higher than the local minimum wage. The payment cycle was natural month. The wage was paid at 10th of the following month by cash, and pay slip was also provided each month. Based on the wages from Jun 2020 to May 2021 provided by the factory. 150%, 200% and 300% of normal rate would be compensated for overtime on normal working days, Saturday and holidays. Factory used IC card attendance recorder to record the working hours. The normal working hours was 8 hours per day, 5 days per week. They usually had overtime worked on Saturdays, rested on each Sunday. Time records of 5 samples from Jun 1, 2020 to Jun 16, 2021 were reviewed randomly. Maximum overtime work 2 OT working hours per day, 18 hours per week, 58 hours per month and guarantee at least one day rest per week.

The auditor Nita Xiong's APSCA No. was CSCA21701701.



Audit Date : 16/06/2021

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Audit Type : Full Audit



# **Ratings Summary**



Auditee's background information									
Auditee's name :	SHENGZHOU JINYI HOUSEHOLD ARTICLES CO.,LTD	Legal status :	Ltd company						
Local Name :	嵊州市金亿家居用品有限公司 91330683MA2BH61X6B	Year in which the auditee was founded :	2019						
Address :	CHONGREN INDUSTRIAL ZONE, SHENGZHOU CITY,	Contact person (please select) :	Jianke Jin						
Province :	Zhejiang	Contact's Email :	jack@jdcarpet.cn						
City:	Shaoxing	Auditee's official language(s) for written communications :	Chinese						
Region :	North East Asia	Other relevant languages for the auditee :	None						
Country:	China	Website of auditee (if applicable) :	None						
GPS coordinates :	120.722362,29.600325	Total turnover (in Euros) :	2000000.00						
Sector :	Non-Food	Of which exports % :	100.00						
Industry :	Others	Of which domestic market % :	0.00						
If other, please specify :		Production volume :	1000000 Pcs per year						
Product Group :	Others	Production cost calculation :	Yes						
If other, please specify :		Lost time injury calculation cost :	No						
Product Type :	carpet								

Auditee's employment structure at the time of the audit										
Total number of workers : 18	Total number of workers in the production unit to be monitored (if applicable) :									
		MALE WORKERS	FEMALE WORKERS							
Permanent workers		8	10							
Temporary workers		0	0							
In management positions		3	1							
Apprentices		0	0							
On probation		0	0							
With disabilities		0	0							
Migrants (national citizens)		0	0							
Migrants (foreign citizens)		0	0							
Workers on the permanent payroll		8	10							
Production based workers		0	0							
With shifts at night		0	0							
Unionised		0	0							
Pregnant		-	0							
On maternity leave		-	0							



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#### **Finding Report**



# Performance Area 1 : Social Management System and Cascade Effect

Audit Date: 16/06/2021

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Deadline date:16/06/2022

#### **GOOD PRACTICES:**

None

#### AREAS OF IMPROVEMENT:

The factory set up completed policy and procedure on social accountability according to Amfori BSCI Code and local laws. And the relevant procedures (such as recruitment management procedure, forbidden using of child labor policy, no bond labor and so on) were provided for review. Jin Jianke/General Manager was Amfori BSCI representative, took whole charge of Amfori BSCI affairs in the factory and honored with establishing Amfori BSCI management system. The auditee conducted internal audit and management review on its social performance once per year, the latest internal audit and management review conducted on Mar 30, 2021 and Mar 31, 2021 respectively. The factory also established policy with respect to the selection, management and monitoring of its own significant business partners and communicated Amfori BSCI code. The factory had realistically calculated the costs of production and delivery times.

The factory had realistically calculated the costs of production and delivery times.

工厂依据Amfori BSCl行为准则和当地法规建立了社会责任管理体系及相应的程序文件,相应的程序文件(如招聘管理程序,禁止使用童工政策,无强迫劳动政策等)已提供供查阅。金建科/总经理被任命为管理者代表负责体系的运行和管理系统建设。工厂每年进行了内审和管理评审,最近一次的内审和管理评审分别于2021年3月30日和2021年3月31日进行。工厂还创建了商业合作伙伴的筛选和管理程序,在选择商业合作伙伴时,采购人员向合作伙伴传达Amfori BSCl行为准则。工厂了解如何规划产能来匹配订单的交期。

- 1.1 The main auditee partially respected this principle. The social responsibility management system was established by factory, but not all policies were properly implemented, some issues on H&S, working hours, Remuneration were found. 被申核方部分遵循该准则。工厂已经建立了社会责任管理系统,但是不是所有制度都得以有效实施,工厂在健康安全,工作时间,报酬上存在问题
- 1.4 The main auditee partially respects this principle because the factory had realistically calculated the costs of production and delivery times. Written records of calculating the production capacity and the costs of production were not kept, workers' working hour was not considered confirmed by designated person, the overtime working hours exceeded local law's requirements. 被审核方部分遵循该准则。原因是工厂了解如何计算生产产能和订单周期。工厂未保留计算方法和记录。工厂排单的时候未考虑到工人的工作时间,导致工人的加班时间超出了法规要求。

#### Remarks from Auditee:

## Performance Area 2: Workers Involvement and Protection

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A Deadline date:16/06/2022

#### GOOD PRACTICES:

None

#### **AREAS OF IMPROVEMENT:**

The factory set up the policy on worker involvement and protection according to Amfori BSCI Code of Conduct. Communication channel between management and workers had established by the auditee, which including worker representatives. Communication meeting between worker representatives and management representative was conducted periodically. The grievance mechanism also had been established and used for handling the compliance case. Amfori BSCI Code of Conduct in local language was published onsite. All these processes were documented under procedures and integrated into worker trainings.

工厂依据AmforiBSCl行为准则建立了员工参与和保护的政策。工厂建立了管理层及工人的沟通渠道,包括设置了员工代表。员工代表和管理层代表之间定期地召开沟通会议。申诉机制已经建立并用于处理投诉案件。Amfori BSCl行为准则和实施条款的当地语言版已经张贴在现场。所有这些过程均可通过文件以及访谈来核实。

2.2 - The main auditee partially respects this principle because It was noted that the auditee had set up the target and index on social compliance, but no effective KPI according to the BSCI Code of Conduct was established. Even, no relevant record was provided as the policy, while the target setting processing did not enquiry opinions from the workers reps.

被审核方部分遵循该准则。原因是被审核方设立了目标指标,但是没有建立基于BSCI准则的有效的考核方式,没有根据程序提供相应的记录,工人代表也未参与到目标制定之中。

## Remarks from Auditee:

## Performance Area 3: The rights of Freedom of Association and Collective Bargaining

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date:

#### **GOOD PRACTICES:**

None

## AREAS OF IMPROVEMENT:

Factory established the policy on the rights of freedom of association and collective bargain. Satisfactory evidence has been showed that workers are freely to elect worker representatives. Two worker representatives were elected by all employees. The Workers' representative was not discriminated but had free access to workers and was encouraged to communicate with workers regarding anything about workers' rights and obligations. Regular meeting was conducted by worker representatives and the management.

obligations. Regular meeting was conducted by worker representatives and the management. 工厂建立了自由结社方面和集体谈判权的程序文件。令人满意的证据表明员工可以自由选举员工代表。2名员工代表由全体员工选举产生。员工代表没有受到歧视,而是可以自由地接近员工并被鼓励积极与员工沟通有关其权利和义务的任何问题。员工代表们与管理层定期举行会议.

### Remarks from Auditee:



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#### Performance Area 4: No Discrimination

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date:

#### **GOOD PRACTICES:**

None

## AREAS OF IMPROVEMENT:

The factory established formal policy to prohibit discrimination, harassment and abuse. Discrimination based on grounds of race, color, age, gender, sexual orientation, ethnicity, disability, pregnancy, religion, political affiliation, union membership or marital status was prohibited. Written disciplinary procedure was established according to the law, and provided training to employees and managers.
工厂建立了禁止歧视、虐待、体罚的制度。企业不会因种族、肤色、年龄、性别、性取向、民族、疾病、怀孕、宗教、政治倾向、工会会员身份、婚姻状况而歧视员工。企业按照法律规定建立了惩戒措施的书面程序,并且给员工和管理人员进行了培训。

#### Remarks from Auditee:

# Performance Area 5 : Fair Remuneration

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: B

Deadline date: 16/06/2022

#### GOOD PRACTICES:

None

# AREAS OF IMPROVEMENT:

The factory set up wages and benefit paying system, which included paid statutory holidays, sick leave, annual leave, marriage leave and maternity leave etc. Based on the wages from Jun 2020 to May 2021 provided by the factory, the minimum wage paid by the factory was RMB2500 per month (RMB14.37 per hour) which was more than legal requirement and paid around 10th of the next month by cash. 150%, 200% of normal rate for overtime on regular weekdays and rest days respectively was provided for workers. The payment cycle was natural month. Wages of workers met the decent standard of living and no deduction except individual income tax was identified according to wages records of workers. All these processes and evidences were cross checked by document review, worker interview and management interview. 工厂制定了工资支付政策和福利政策,福利政策包括给员工提供法定节假日,病假,婚假,产假等假期。根据工厂提供的2020年6月至2021年5月 的工资记录显示,工厂给员工支付最低每月RM2500元 (每小时RMB14.37)的工资且每月10号左右通过现金发放。员工在正常日,休息日的加班费 分别相当于正常工资的150%及200%。工资结算周期为自然月。根据员工的工资记录,工人的工资均达到当地体面生活工资标准且除了个人所得税 外无任何的扣款。以上过程均用文件,访谈等方式进行核实过。

The main auditee does not respect this principle because there were total 18 employees in factory, but the factory only provided social insurance for 8 employees and provided to commercial accident insurance for employees who were not provided with social insurance, the period of validity was from May 25, 2021 to May 24, 2022. 被审核方未遵循该准则, 原因是工厂共有18名员工,工厂为其中的8名员工提供了社保,给未提供社保的员工提供了商业意外险,意外险的有限期从 2021年5月25日-2022年5月24日。

## Remarks from Auditee:

## Performance Area 6: Decent Working Hours

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: D

Deadline date: 16/06/2022

#### **GOOD PRACTICES:**

None

# AREAS OF IMPROVEMENT:

The auditee has a working hour policy to describe the standards of working hours and labor intensity and communicate the policy to each worker when he entered the factory. Factory ensured all workers rest on Sundays. The auditee ensures normal working hours comply with legal requirement and the use of overtime is voluntary and paid at adequate premium rate. The auditee supports the right to resting breaks including requirement and the use of overtime is voluntine in the resting freaks including short previous which is voluntine in the resting freaks including short previous manual voluntine is voluntine in the resting freaks including short previous manual voluntine is voluntine in the resting freaks including short previous manual voluntine is voluntine in the resting freaks including short previous manual voluntine is voluntine in the resting freaks including short previous means and a voluntine in the resting freaks including short previous means and a voluntine in the resting freaks including the voluntine in the voluntine is voluntine in the voluntine in the voluntine in the voluntine is voluntine in the voluntine in the voluntine in the voluntine is voluntine in the voluntine in the voluntine in t 的2020年6月1日-2021年6月16日的考勤,所有工人实行一班制(07:30-11:30, 12:30~16:30),有时周六会有8小时的加班,平时晚上有时有2个小时 的加班,最大的周工作时间为58小时。

6.2 -The main auditee does not respect this principle because the facility established working hours regulation according local law. Management know the local law requirement clearly, but due to the high cost of manpower and order delivery was urgent, it was hard to establish effective overtime control system. Based on attendance records from Jun 1, 2020 to Jun 16, 2021, the monthly overtime hours exceeded 36 hours systematically, the maximum monthly overtime working hours were 58 hours (including 26 OT hours in weekdays and 32 OT hours in weekends) in Jul 2020. 被审核方未遵循该准则, 原因是工厂依据当地法规建立工时规定,管理人员清楚法规要求,但由于招工成本高,且订单紧急,因此很难建立一个有 效的加班管控系统,根据提供的2020年6月1日-2021年6月16日的考勤,工厂月加班系统性的超过36小时。最大的月加班时间为2020年7月的58小 时,包含26小时的平时加班及32小时的周末加班。

#### Remarks from Auditee:



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## Performance Area 7: Occupational Health and Safety

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#### **GOOD PRACTICES:**

None

#### AREAS OF IMPROVEMENT:

Fire facilities, such as fire hydrant, extinguishers, emergency lights and exit signs, etc. were installed properly and inspected monthly. The fire drills were conducted twice per year, the last time was conducted on Mar 15, 2021. Other trainings on safety were also arranged regular. Evacuation routes were unblocked and evacuation plans were posted at each workshop. There were adequate first aiders in the factory. Sufficient first aid kits were equipped in each workshop. The drinking water was freely provided for workers. No canteen, dormitory and transportation were provided for workers.

工厂安装了足够的灭火器,消防栓,应急灯及出口标识,且每月进行检查。消防演习每年进行了两次,最近一次于2021年3月15日进行。安全方面的培训也有定期进行。每个车间张贴了逃生图,所有的逃生通道畅通。工厂有足够的急救员,每个车间里配备了急救药箱,提供了免费的饮用水给员工。工厂未提供食堂,宿舍及交通工具给员工。

7.1 - The main auditee partially respects this principle because the factory had established complete management system on health and safety, included the identify and awareness of related legal regulation, health and safety check, training and etc. But there were still finding issued due to management negligence.

被审核方部分遵循该准则。原因是工厂已建立完整的健康安全管理体系,包括相关法规的识别与了解,健康安全检查,培训等,但是由于管理疏忽,导致仍然有问题发生。

- **7.3 -** The main auditee does not respect this principle because the factory did not provide occupational health examination for workers who contacted hazardous factors such as the weaving operators and the compositing operators. 被审核未遵循该准则。工厂没有给接触职业病危害因素的工人(如织布工人,复合工人)提供职业健康体检。
- 7.17 The main auditee does not respect this principle because there was no pulley safeguard was installed for one sewing machine, and no pulley safeguard for one yarn machine. 被审核方未遵守该原则,原因是工厂有1台缝纫机没有皮带轮保护罩,1台纱线机无皮带轮保护罩。
- 7.25 The main auditee does not respect this principle because factory did not provide the occupational disease hazard factors monitoring report for reviewing.
  被审核方未遵守该原则,原因是工厂未提供职业病危害因素监测报告供查看。

#### **Remarks from Auditee:**

#### Performance Area 8: No Child Labour

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Deadline date:

#### **GOOD PRACTICES:**

None

# AREAS OF IMPROVEMENT:

The factory established program files of No Child Labour and Child Labour Remediation according to Amfori BSCI Code, remediation procedures included dismissal and social reintegration of children, the factory trained this procedure to all employees. Through management interview, workers interview and document review, no child labor was found. The factory manager understood the definition of child labor. Each pre-service employee was required to fill in the entry registration form and provide ID card to verify age, the factory kept personal files of all employees. T厂根据Amfori BSCI行为准则制定了不使用童工和童工拯救的程序文件,拯救程序包括解雇和使社会儿童重新融入,工厂为所有员工提供了该程序的培训。通过管理访谈,员工访谈和文件审核,没有发现雇佣童工的情况,管理代表了解童工的定义,入职前的每名员工都需要填写入职登记表和提供身份证来核实年龄,工厂保留了员工的档案。

# Remarks from Auditee:

# Performance Area 9: Special protection for young workers

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date:

## **GOOD PRACTICES:**

None

#### **AREAS OF IMPROVEMENT:**

The factory had collected the laws and local regulations on protecting young worker, the procedure on protecting young workers was established in the factory and it was known by the director of each workshop and the health & safety management. The special requirements of young workers were considered when the factory conducted the risk assessment.

工厂收集了关于使用未成年工的法律与当地规定,根据此规定制定了保护未成年工的程序文件,各车间的负责人以及健康安全负责人均了解此规 定。工厂评估健康安全的风险时考虑到了未成年工的特殊要求。

## Remarks from Auditee:



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## Performance Area 10: No Precarious Employment

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date:

#### **GOOD PRACTICES:**

None

## **AREAS OF IMPROVEMENT:**

The factory has established a policy based on Amfori BSCI standards and local law requirements to protect employment relationship. All hired workers signed labor contracts within one month with the audited factory and a copy of labor contracts was provided to workers. As per documents review, on-site observation and worker interviews, it was noted that there were no temporary workers, home workers or students at school ages hired by the factory.

工厂基于Amfori BSCI的标准和当地法规要求建立了包含雇佣关系的政策和程序。所有雇佣的员工都会与所审核的工厂在一个月内签订劳动合同并且会留一份劳动合同副本给员工。通过文件审核,现场审核以及员工访谈,发现工厂没有使用临时员工、家庭工人以及学生工。

#### Remarks from Auditee:

### Performance Area 11: No Bonded Labour

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date

#### **GOOD PRACTICES:**

None

#### AREAS OF IMPROVEMENT:

The factory had set up the social policy and procedures on no bonded labor and communicated with all employees. All workers said they were never subjected to bounded labor such as inhumane or degrading treatment, corporal punishment, mental or physical coercion or verbal abuse and all overtime, rest, leave were voluntary for all workers.

工厂建立了关于禁止强迫劳动的社会责任政策和程序,且传达给所有工人。所有的工人都说他们从来都没有遭受过强迫劳动如不人道或有辱人格的待遇、受到体罚、精神上或身体上压迫或言语虐待等,而所有的加班、休息和请假都是自愿的。

#### Remarks from Auditee:

# Performance Area 12: Protection of the Environment

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date

#### **GOOD PRACTICES:**

None

#### **AREAS OF IMPROVEMENT:**

The facility collected relevant laws and regulations of environmental protection, and established environment protection policy. The auditee had identified and documented the significant environmental impact list of their site and its processes. There was no waste found to be dumped in natural environments or burned on open fires. Factory had conducted the EIA and obtained the EIA approval, also the environmental facilities inspection and acceptance approval was obtained. Factory had transferred the hazard waste to a license unit regularly. 企业收集了环境保护相关的法律法规,也建立了环境保护政策。被审核方对现场和过程的重要环境因素清单进行了识别和记录,未发现企业直接倾倒废物或焚烧废物。工厂进行了环评并且获得了环评批复,且进行了环保设施竣工验收,并且按照环评要求定期进行了危废转移。

#### Remarks from Auditee:

## Performance Area 13: Ethical Business Behaviour

Full Audit [Audit Id - 211695] Audit Date: 16/06/2021 PA Score: A

Deadline date:

## **GOOD PRACTICES:**

None

#### AREAS OF IMPROVEMENT:

The factory was established the business integrity management procedure, which clearly required that the corruption, extortion or embezzlement or any forms of bribery was not permitted in the business relationship. The auditee communicated the ethical business behaviour with all suppliers. Based on site tour, interview and document review, no any corruption behaviour was found.

suppliers. Based on site tour, interview and document review, no any corruption behaviour was found. 工厂建立了商业诚信管理程序,明确要求腐败、敲诈勒索,盗用或任何形式的行贿受贿行为在商业关系中不被允许。工厂关于道德的商业行为同供应商进行过沟通。基于现场走访,访谈和文件审核,没有发现腐败行为。

# Remarks from Auditee:



DBID: 389628 and Audit Id: 211695

Audit Date: 16/06/2021 Audit Type : Full Audit





Audit Type	Date	Audit Id	PA1	PA2	PA3	PA4	PA5	PA6	PA7	PA8	PA9	PA10	PA11	PA12	PA13	Overall Rating
Full Audit	16/06/2021	211695	D	A	A	A	В	D	A	A	A	A	A	A	A	С



DBID: 389628 and Audit Id: 211695 Audit Type: Full Audit Audit Date : 16/06/2021



# **Producer Photos**

































DBID : 389628 and Audit Id : 211695 Audit Date : 16/06/2021

Audit Type : Full Audit























